

Notice of Meeting

Standards Committee



Date & time	Place	Contact	Chief Executive
Monday 13 December 2010 at 10am	Committee Room B County Hall, Kingston upon Thames Surrey, KT1 2DN	Elaine Bayfield Room 122, County Hall Tel 020 8541 9075 Email: elaine.bayfield@surreycc.gov.uk	David McNulty

If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9122, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 8914, fax 020 8541 9009, or email elaine.bayfield@surreycc.gov.uk

This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Elaine Bayfield on 020 8541 9075

Members

*Mr Simon Edge (Chairman), *Ms Karen Heenan (Vice-Chairman), *Mrs Sally De la Bedoyere, +Eber Kington (Epsom and Ewell North), +Mr Geoff Marlow (The Byfleets), +Mr David Munro (Farnham South), *Mrs Marion Roberts, + Mrs Dorothy Ross-Tomlin (Horley East), +Mrs Lavinia Sealy (Bisley, Chobham and West End), +Mr Colin Taylor (Epsom and Ewell South West)

+ = Elected Member

* = Independent Representative

NOTES:

1. Members are requested to let the Democratic Services Officer have the wording of any motions and amendments not later than one hour before the start of the meeting.
2. Substitutions must be notified to the Democratic Services Officer by the absent Member or group representative at least half an hour in advance of the meeting.

PART 1 **IN PUBLIC**

- | | | |
|----------|--|-----------------------------|
| 1 | APOLOGIES FOR ABSENCE AND SUBSTITUTIONS | Agenda
item only |
| 2 | MINUTES: 29 OCTOBER 2010
To confirm the minutes of the meeting of the Standards Committee held on 29 October 2010, which are attached. | Green |
| 3 | DECLARATIONS OF INTERESTS

To receive any declarations of personal and/or prejudicial interests from Members in respect of any item to be considered at the meeting.

Notes:
1. Declarations of interest should be made on a form available from the Committee Manager before the meeting.
2. Members are reminded that in accordance with the Constitution any Member declaring a prejudicial interest is required to withdraw from the meeting unless he/she has obtained a dispensation from the Standards Committee. | Agenda
item only |
| 4 | QUESTIONS AND PETITIONS

To receive any questions or petitions.

Notes:
1. The deadline for Member's questions is 12.00 noon four working days before the meeting (7 December)
2. The deadline for public questions is seven days before the meeting (6 December 2010)
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received. | Agenda
item only |
| 5 | CHAIRMAN'S REPORT | Agenda
item only |
| 6 | RECOMMENDATIONS TRACKER AND FORWARD WORK PROGRAMME
To note the Committee actions tracker and agree the forward work plan. | White |
| 7 | COMPLAINTS PROCEDURE IMPROVEMENT PLAN
Purpose of the report:
To inform the Standards Committee of the removal of Stage 3 of the corporate complaints procedure and the rationale for doing so; and to advise and inform the Committee of some general improvements to the corporate complaints process. | Green |

8 DATES OF FUTURE MEETINGS

Agenda
Item

The date of the next scheduled meeting is 18 February 2011 at 10am.
The dates of future meetings are:

28 March 2011 at 10am

9 May 2011 at 10am

David McNulty
Chief Executive
Published: 3 December 2010

MOBILE TECHNOLOGY – ACCEPTABLE USE

Use of mobile technology (mobiles, BlackBerries, etc.) in meetings can:

- Interfere with the PA and Induction Loop systems
- Distract other people
- Interrupt presentations and debates
- Mean that you miss a key part of the discussion

Please switch off your mobile phone/BlackBerry for the duration of the meeting. If you wish to keep your mobile or BlackBerry switched on during the meeting for genuine personal reasons, ensure that you receive permission from the Chairman prior to the start of the meeting and set the device to silent mode.

Thank you for your co-operation